

MINUTES OF MEETING  
RIVERS EDGE II COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Rivers Edge II Community Development District was held on Wednesday, January 17, 2024 at 9:22 a.m. at the RiverTown Amenity Center, 156 Landing Street, St. Johns, Florida.

Present and constituting a quorum were:

DJ Smith	Chairman
Jason Thomas	Vice Chairman
Adam Davis	Supervisor
Amber King	Supervisor

Also present were:

Howard McGaffney	District Manager
Lauren Gentry	District Counsel
Ryan Stilwell	District Engineer
Jason Davidson	General Manager
Kevin McKendree	Field Operations Manager
Mike Scuncio	Yellowstone Landscape
Garrett Cannady	Yellowstone Landscape
Kim Fatuch	Vesta Property Services
Richard Losco	Vesta Property Services
Ken Council	Vesta Property Services
Jay King	Vesta Property Services
David Cottrell	Solitude Lake Management
Mary Grace Henley	Kilinski   Van Wyk

The following is a summary of the discussions and actions taken at the January 17, 2024 meeting.

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. McGaffney called the meeting to order at 9:22 a.m.

**SECOND ORDER OF BUSINESS**

**Public Comment**

A resident asked when North Lake paving will be completed and the sinkhole on Roycroft Place will be fixed.

Mr. Stilwell stated that staff is working with St. Johns County to resolve that as a portion of the roads has been given to the County and another portion that is in the process of

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being turned over to the county. There is no date for which the paving will occur. In regard to the sinkhole, Mr. Stilwell stated that he would look at it and get it addressed.

### **THIRD ORDER OF BUSINESS**

#### **Staff Reports**

##### **A. Landscape and Irrigation Maintenance – Monthly Report**

Mr. Scuncio provided an overview of Yellowstone’s monthly landscape maintenance report, a copy of which was included in the agenda package.

##### **B. District Engineer**

There being nothing to report, the next item followed.

##### **C. District Counsel**

Ms. Gentry reminded the Board of the requirement for CDD board members to complete four hours of ethics training in calendar year 2024.

##### **D. District Manager**

There being nothing to report, the next item followed.

##### **E. General Manager - Monthly Operations Report**

A copy of the monthly operations report was included in the agenda package.

Mr. Losco provided an update on the café operations. A new café manager has been hired and she is also a resident of the community. Net sales for November were up 17.4% from the prior year.

### **FOURTH ORDER OF BUSINESS**

#### **Approval of Consent Agenda**

##### **A. Minutes of the October 18, 2023 Board of Supervisors Meeting**

##### **B. Financial Statements as of November 30, 2023**

##### **C. Check Register**

##### **D. Ratification of Aquatic Management Agreement with Solitude Lake Management**

##### **E. Ratification of Chair and Staff’s Actions in Approving Solitude’s Proposal for Fountain Replacement**

Copies of the minutes, the financial statements, the check register totaling \$465,237.81, the aquatic management agreement with Solitude and Solitude’s proposal for fountain replacement were included in the agenda package for the Board’s review.

On MOTION by Mr. Thomas seconded by Mr. Smith with all in favor the consent agenda was approved.

**FIFTH ORDER OF BUSINESS**

**Business Items**

**A. Consideration of Proposal for Fountain Maintenance**

Mr. Cottrell noted the proposal includes quarterly preventative maintenance of four fountains with the District for a total of \$1,944 per year.

Ms. Gentry stated that an addendum would be drafted upon approval of the proposal.

On MOTION by Mr. Smith seconded by Mr. Thomas with all in favor the proposal from Solitude for fountain maintenance was approved.

**B. Consideration of RiverClub Buffer Trimming**

Mr. Davidson presented a proposal from Yellowstone to trim the buffer back along the Rivers Edge line at the RiverClub totaling \$4,200.

Mr. McGaffney noted this is an item that would be cost shared between all three districts. CDD 2’s contribution would be \$1,296.96.

On MOTION by Mr. Smith seconded by Mr. Thomas with all in favor the proposal from Yellowstone for trimming the buffer at the RiverClub was approved.

**C. Consideration of Cost Share Request for Phase 4 Landscape and Pond Maintenance Expenses (Grand Bridge)**

A proposal from Yellowstone to add the Main Street Phase 4 area to the landscape maintenance contract totaling \$88,980 for the year was included in the agenda package for the Board’s review. Mr. Davidson noted the amount each district is responsible for under the cost share methodology is \$29,212.13 for Rivers Edge, \$27,477.02 for Rivers Edge II, and \$32,290.85 for Rivers Edge III.

On MOTION by Mr. Smith seconded by Mr. Thomas with all in favor the cost share request for landscape maintenance services related to the Main Street Phase 4 area was approved.

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**SIXTH ORDER OF BUSINESS**

**Supervisor Requests**

There being no further requests, the next item followed.

**SEVENTH ORDER OF BUSINESS**

**Audience Comments**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS**

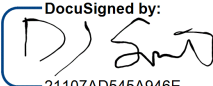
**Next Scheduled Meeting – February 21, 2024 at 9:00 a.m. at the RiverTown Amenity Center**

**NINTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Smith seconded by Mr. Thomas with all in favor the meeting was adjourned.

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Secretary/Assistant Secretary

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Chairman/Vice Chairman